

Corrected

City of Whitwell  
Board of Commission Meeting  
September 14, 2017

Meeting called to order by Vice-Mayor Jim Nunley.

Invocation was given by Barbara Johnston.

Pledge of Allegiance was led by Bobby Miller.

Roll Call- As follows:

1. Mayor Hooper- Present
2. Commissioner Crabtree- Present
3. Commissioner Parker- Present
4. Commissioner Atterton- Present
5. Vice-Mayor Nunley- Present
6. City Manager- Todd Mistrot- Present
7. City Attorney- Sarah Willis- Present
8. City Recorder- Tina Green- Present

A motion was made by Commissioner Parker to approve the minutes from the August 10, 2017 meeting and was seconded by Vice-Mayor Nunley. All Commissioners voted yes. Motion carries.

New Business

1. Quarterly evaluation for Mr. Todd Mistrot will be September 30, 2017.
2. Governor Haslem's office would like to have someone to attend a conference in Greenville, South Carolina on October 22<sup>nd</sup> and October 24<sup>th</sup> for Japanese- American trade.

Old Business

1. Update on Ann Ramsey- Ramsey Trailer Park- Mr. Mistrot advised the Commission that Mrs. Ramsey's renters are in the process of fixing their mobile homes, and she has two mobile homes that she has asked for 60 days to get them up to code. She will have until November 11, 2017 to refurbish those mobile homes. Mr. Brackett has condemned Lot 3, and Mr. Mistrot will get a date from Chief Brown for the Fire Department to burn.
2. Update on Steve Atterton- Chestnut Street repairs on road and overgrown property- Mr. Mistrot has spoken to Lofty's Paving and Marion County Highway Department about North Chestnut Street, Incline, and the 1500 block of North Main. A motion was made by Vice-Mayor Nunley to authorize the City Manager to contract to have repairs made for \$1500.00 for 1500 block of North Main Street, and seconded by Commissioner Atterton. All Commissioners voted yes. Motion carries. A motion was made by Commissioner Crabtree to have Lofty's Paving to do the repairs on North Main, and seconded by Commissioner Parker. All Commissioners voted yes.

Motion carries. Mr. Mistrot will request sealed bids for repairs to the Incline and North Chestnut.

#### City Manager Report

1. Update on Senior Center Grants- Hopeful to hear something by December 31, 2017.
2. Approval of Fleet Pride invoice in the amount of \$1,145.65 for emergency repairs to the fire truck- A motion to pay Fleet Pride \$1,145.65 was made by Commissioner Parker, and seconded by Commissioner Crabtree. All Commissioners voted yes. Motion carries.
3. Approval of transfer of funds from Restricted Fund to the General Fund-A motion was made to transfer \$50,000.00 from Restricted Fund to General Fund and that the money will be paid back to the Restricted Fund with property tax money by Commissioner Atterton, and seconded by Commissioner Parker. All Commissioners voted yes. Motion carries.

#### City Recorder Report

1. August 2 month Financial Report/Review- The Commission reviewed reports.

#### Departmental Reports

1. Police Department- Chief Tillery asked the Commission for permission to buy new uniforms. A motion was made by Vice-Mayor Nunley for the Police Department to have new uniforms at the cost of \$1,286.00, and seconded by Commissioner Crabtree. All Commissioners voted yes. Motion carries. Fines for the month of August were \$530.00, 3 Accident reports, 12 Offense reports, 7 Miscellaneous reports, 7 City court cases, 3 arrest made, 7 General Sessions cases, 0 Circuit Court cases, 0 Juvenile Court cases, and 174 calls for service.
2. Fire Department- 5 Calls in the City, 1 Mutual Aid call, and 4 hours of training.
3. Library Report- 1341 Computer users, and 2217 Patron count.
4. Senior Citizens- 673 Home Meals delivered for August.

#### Committee/Board/Commission Reports

1. Parks and Recreation Board- Vice-Mayor Nunley said everyone seemed pleased with the Labor Day Celebration.
2. Planning Commission- no meeting at this time
3. Neighborhood Nuisance Board- Mr. Mistrot is working on cleaning up properties, and has a few homes to condemn.

#### Legal Business

1. Approval of second reading of Ordinance #338 to amend the annual budget to actual for the fiscal year beginning July 1, 2016 and ending June 30, 2017 for the City of Whitwell, Tennessee. Motion was made by Commissioner Atterton to approve the second reading of Ordinance #338, and was seconded by Commissioner Crabtree. All Commissioners voted yes. Motion carries.

Announcements- A motion was made by Commissioner Atterton to change the next meeting to October 5, 2017 at 6:00pm, and seconded by Commissioner Parker. All Commissioners voted yes. Motion carries.

A motion was made by Commissioner Parker to pay for copies of the bank statements that the Library is in control over, and seconded by Commissioner Atterton. All Commissioners voted yes. Motion carries.

A motion was made to give the Whitwell High School Fishing Team \$500.00 by Commissioner Parker, and seconded by Commissioner Atterton. All Commissioners voted yes. Motion carries.

Adjournment- A motion was made by Commissioner Atterton to adjourn, and was seconded by Commissioner Parker. All Commissioners voted yes. Motion carries.

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Mayor

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City Recorder